Town of Windermere
Boat Dock / Boat Ramps Permit Application Guidelines

All permit applications must be complete prior to acceptance. A complete application shall include the following:

☐   Building Permit Application completed, signed and notarized. Application must include correct address and complete parcel I.D. number.

☐   Copy of applicable contractor's license issued by the State of Florida (if contractor is applicant).

☐   A site specific notarized power of attorney shall be required from the licensed contractor if he/she appoints an employee of his/her company to sign the permit application as the contractor.

☐   Certificate of insurance indicating General Liability insurance coverage and naming the Town of Windermere as certificate holder.

☐   Certificate of insurance indicating worker's compensation insurance coverage and naming the Town of Windermere as certificate holder, or a copy of a worker's compensation exemption issued by the State of Florida (must be submitted with each application if contractor is the applicant).

☐   Completed and signed Owner Builder Statement / Affidavit (if owner is applicant).

☐   Two (2) paper sets and one (1) electronic set of signed and sealed engineered drawings. Wind design data required on drawings per FBC 1603.1.4 to meet 129 mph ultimate design wind speed for risk category I buildings

☐   Two (2) paper sets and one (1) electronic set of site plans meeting the requirements of the Land Development Code Sec.7.01.06

☐   Two (2) copies of manufacturer's installation instructions.

☐   Completed and signed Statewide Product Approval Specification Form.

NOTE: All boat dock and boat ramps shall be constructed in compliance with applicable building codes and according to the dimensional and use regulations established by the Town of Windermere Land Development Code Sec.7.01.06

These guidelines were compiled to assist the applicant in preparing a boat dock / boat ramp permit application and may not be complete. The applicant is required to meet all Town of Windermere, state, and federal code requirements.